

Installing/Running SermonDex PE

Following are instructions for installing SermonDex PE on your computer.

To install SermonDex PE on your computer:

Insert the SermonDex PE CD into the CD-ROM drive. From the Start Menu, click Run.

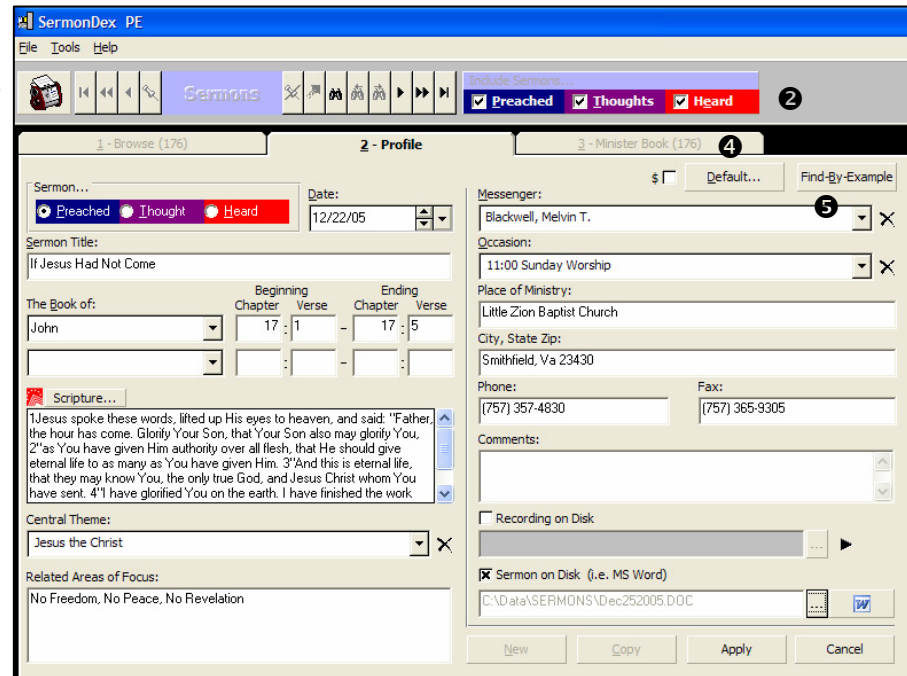
At the Open prompt type "d:\setup.msi" where "d:" is the CD drive location that you are installing from.

The SermonDex PE installation screen appears. Follow the on-screen instructions.

Running SermonDex PE

There are three focus (tabs) areas of operation:

Browse gives you a browser-type view of all sermon entries. **Profile** gives you a one-screen entry form for adding and maintaining sermon entries. The **Minister Book** is an added address book for the ministers that you write, call or email.




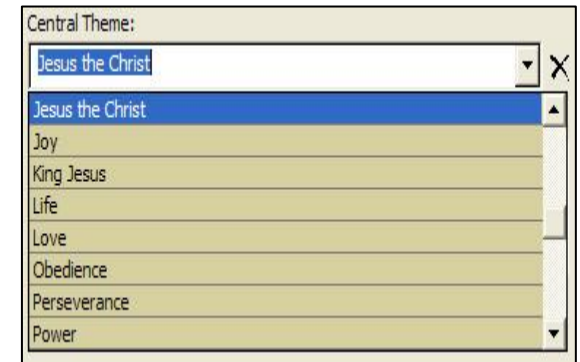
1 **Navigation Bar**...Allows for quick movement through sermon entries (First/Last – Previous/Next). It also allows you to search on and individual field of information.



2 **Sermon Information Options**...Allows for viewing just sermon entries marked as preached, thought, and/or heard.



3 When entering a Sermon Entry you will notice the drop-down information boxes for the Central Theme, Messenger, and Occasion. If the entry that you need is already in the drop-down list, you can select it and keep moving to the next entry. If the entry needed is not in the list, just type it in and upon saving this Sermon entry, it will be added to your list. To delete an entry from the list, just select it and click the  button.



4 **Default**...Gives you the ability to save the information that you have entered for the Messenger, Occasion, Place of Ministry, City/State/Zip, Phone and Fax. This information will now serve as your defaults for all new sermon entries. This will eliminate the need of having to re-enter this same information for most of your new entries.

5 **Find-By-Example**...Gives you the ability to search for any information. You can search on one or multiple fields of information. If the search finds that there are entries that match your criteria, those entries will be displayed for view or edit. Click the same button to cancel the search.

Remember, this product feeds on the information that you give it. No Information In – No Information Out.



Log It with SermonDex!